

COMMENCEMENT WEEK INFORMATION

TO: CLASS OF 2019

CC: Parents and Family Members of the Class of 2019

FROM: The Office of Alumni Relations

RE: **COMMENCEMENT 2019**

The Office of Alumni Relations performs a number of functions for Commencement weekend. Please take note of the following items that apply to graduates and/or families of graduates:

SENIOR MEETING

On Reading Day, Thursday, April 25 at 4:30 pm, there will be an important meeting for graduates in Wesley Chapel. We will discuss specific details relating to Commencement with the graduates. While there is not a “rehearsal” for Commencement, this meeting provides important information regarding the weekend, including the lineup and procession of graduates, distribution of tickets, and more. **This is an important meeting for graduates to attend.**

BACCALAUREATE

The Service of Worship to honor the graduating students will be in Wesley Chapel at 5:00 pm on Friday, May 3. Students and faculty process in cap and gown for the ceremony. All are welcome and encouraged to attend this celebration.

COMMENCEMENT CEREMONY TICKETS

Commencement begins at 10:00 am in the Rockefeller Physical Education Building. Doors open at 9:00 am. Due to Fire Marshal regulations, we have limited seating in the Center. Each graduate has an opportunity to receive a maximum of **six** complimentary Commencement tickets for family and friends. Graduates must pick-up tickets in person from the Alumni Office (Erickson Alumni Center, 55 Meade Street) Monday, April 29 through Friday, May 3 from 8:00 am - 4:30 pm. *We are not able to mail Commencement tickets.* Also, you may work with classmates to acquire their unused tickets. We will begin a waiting list March 11 for those needing additional tickets, at a maximum of two per graduate, as available. Please email the Alumni Office at **alumni@wvwc.edu** to be placed on the waiting list. Beginning Monday, April 15, we will email you to inform you of availability.

As an FYI, many of the chair back seats located on one side of the lower section in Rockefeller Center will be reserved for the band, choir and platform guests.

Note: Please notify the Alumni Office if anyone in your attending party is **handicapped or physically-challenged, noting specific needs. We will provide special seating for these individuals. Those with special seating may have one member of their party seated with them, but all require tickets to enter.** We ask that these individuals arrive at the gymnasium by 9:30 am to provide ample time for seating arrangements. Our seating is limited, so we ask for your courtesy to request only as needed so we may assist as many as possible. Thank you for your assistance and cooperation.

POST COMMENCEMENT BUFFET

Aladdin will offer a buffet luncheon following Commencement in the French A. See Dining Center. Cost is \$15 per person and is payable at the door. Please contact Brandi Marsh at alumni@wwc.edu or 304-473-8509 if you plan to attend.

PARKING ON SATURDAY, MAY 4

Please be aware that campus becomes very busy on Saturday morning. You should arrive early to secure parking and your seats in Rockefeller Center (doors open at 9:00 am). You are encouraged to use the parking lots behind Camden Avenue and the Performing Arts Center/Welcome Center lot for easiest access.

The parking lot closest to Rockefeller, Christopher, Reemsnyder, and the Library will be **reserved for handicap parking** on Saturday, May 4. Please follow instructions by Campus Security on that morning to ensure easy flow of traffic.

GRADUATION PHOTOS

For your convenience, we have secured a professional photographer to record the moment your student receives his/her diploma. There is no obligation to purchase, and you have the option of ordering from a variety of enlargement packages at reasonable prices. **This service allows family members and friends to remain in their seats and enjoy the ceremony.** Family members and friends will not be able to use tripods with photography/video equipment in this crowded setting and we ask that attendees are mindful of those sitting behind and around them.

GRADUATION ANNOUNCEMENTS and CLASS RINGS

The WVWC Retail Store, The Bobcat Den, will be working with Jostens at <http://www.jostens.com/apps/store/customer/1118126/West-Virginia-Wesleyan-College/> for graduation announcements and class rings. Please contact the bookstore directly if there are any questions (304-473-8015 or shop@wwc.edu).

SENIORS ONLY: PERSONAL DATA SHEETS

A personal data form ("Alumni Questionnaire") is enclosed. Please complete and return it to the Alumni Office before Commencement. You may also access the form online at www.wwc.edu/commencement.

LODGING

Please go to www.wwc.edu/commencement for lodging information.