

Evaluation and Recording of Transfer Work

- A. Students are required to submit official and complete transcripts from ALL prior colleges attended.
- B. Schools must be accredited by agencies recognized by WVWC.
- C. Transcripts are evaluated on a course-by-course basis.
 - 1. We attempt to match up courses to majors, minors, and/or general studies requirements; however, some courses may transfer as electives.
 - 2. All work and grades are transferred in and count in GPA, but a maximum of 60 hours from 2-year schools and 90 hours from 4-year schools count in earned hours (a maximum of 90 earned hours may be transferred).
 - 3. Only four hours of EXSC 100 activity credits (i.e., yoga, weight-lifting, football) count in earned totals.
 - 4. Grades for developmental courses are recorded, but no credit hours are earned.
 - 5. Transfer credits are recorded and available to be viewed through your Self-Service Account.
- D. If you earned dual credit in high school, you must request an official transcript from the college that awarded credits.

Transferring Work after You Are a WVWC Student

After you are admitted as a degree-seeking student, you must have approval to take work elsewhere to make sure the course and credit hours will meet your graduation requirements and plans.

The Application for Credit Transfer may be accessed on the website.

Second Degree Candidates

Students who have earned one Bachelors degree are required to complete only the requirements for the new major/degree. At least 30 credits must be in residence at WVWC.

International students must also complete ENSL (if required), ENGL-101, ENGL-110; and COMM 211.

Only coursework that applies to the new degree will be included on the WVWC transcript.

International Students

It is highly recommended that international students obtain a WES evaluation (or equivalent) and in some cases may be required by WVWC in order to properly evaluate international credits.

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WVWC Graduation Requirements

- 1. Students must earn a minimum of 120 hours; individual plans may require more than 120.
- 2. A minimum of 30 hours must be completed in residence at WVWC; 24 of the final 30 must be completed through WVWC.
- 3. Minimum GPAs: cumulative—2.00; WVWC (institutional)—2.00; major—2.00; minor—2.00. Certain majors may require higher GPAs. See catalog for specifics.
- 4. Check sheets for majors may be obtained on the website.
- 5. At least 12 months prior to anticipated graduation date, students must submit an Application for Degree to our office. Forms may be printed from the website.
 - a. Failure to submit on time will result in a \$50 late fee.
 - b. Students and advisors will receive a copy of the degree audit to insure degree requirement completion.
 - c. It is the student's responsibility to inform our office of any changes or corrections.

General Education Connections Curriculum

ALL students, regardless of major, must meet the following core requirements for graduation. Further details may be found in the undergraduate catalog.

- * ENGL-101 (Composition I), ENGL-110 (Written Inquiry), COMM 211 (Fundamentals of Human Communication)—**must earn a "C" or better in these three courses.**
- * First Year Experience (FYEX) 101: Intro to Liberal Arts Education
- * FYEX 102: Portfolio Preparation
- * Two courses from FYEX 103-107
- * One course designated as Foundational Quantitative Analysis
- * One course designated as Foundational Science Inquiry
- * One course to satisfy each Lens category. Lenses: Aesthetic Expression and Evaluation, Personal and Societal Well-Being, Ethical and Spiritual Exploration, Experimental Inquiry, and Cultural Perspectives. (Only two courses from each pre-fix may be counted)
- * Senior Experience: Portfolio and Reflection (FYEX 401)

FYEX Transfer Course Policies

Students who are classified as transfers will be required to complete the following courses under the general education requirements based upon transferable credit hours.

- * **15 or fewer transferable credits** – FYEX 101, FYEX 102, and FYEX 103-107 (two credits)
- * **16-29 transferable credits** – INDS 125 New Student Seminar, FYEX 102 and FYEX 103-107 (two credits)
- * **30-59 transferable credits** – INDS 125 New Student Seminar and FYEX 102
- * **Over 60 transferable credits** – FYEX 102 only